

VILLAGE OF OAKWOOD

Regular Board Meeting Minutes – March 21, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Heather McArty called the meeting to order at 6:30 pm.

ROLL CALL	PRESENT	ABSENT	OTHERS PRESENT
Cathi Fritz	x		Caroline Darr – Int. EMS Coordinator
Lindsey Light	x		Dustin Henderson – Supt. Of Public Works
Bob Parr		x	Julie Leverenz – Office Manager
Doit Roberts	x		Lori Fields – EMS Billing
Ferrell Stroh	x		Ron Soderstrom – Police Chief
Robert Wright		x	

Mayor McArty asked the board for a motion to make an addendum to the agenda.

Farrell Stroh made a motion to add to the agenda the Treasures Report and approval of the February minutes with a second from Lindsey Light.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Ferrell Stroh	Robert Wright
Yes	X	X		X	X	
Nays						
Absent			X			X

Motion Carried

APPROVAL OF MEETING MINUTES

Mayor McArty asked for a motion to approve the minutes from February 16, 2022, Study Session/Executive Session, and February 22, 2022, regular meeting.

Farrell Stroh made a motion to approve February 16, 2022, study session minutes with a second from Lindsey Light.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Ferrell Stroh	Robert Wright
Yes	X	X		X	X	
Nays						
Absent			X			X

Motion Carried

Farrell Stroh made a motion to approve February 22, 2022, regular meeting minutes with a second from Lindsey Light.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Ferrell Stroh	Robert Wright
Yes	X	X			X	
Nays						
Abstained				X		
Absent			X			X

Motion Carried

APPROVAL OF BILLS

GENERAL FUND \$ 44,030.24 **POLICE** \$ 4,289.19 **EMERGENCY RESCUE** \$ 4,003.94

Mayor McArty asked for a motion to approve the monthly bills.

Farrell Stroh made a motion to approve the monthly bills, seconded by Doit Roberts.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Ferrell Stroh	Robert Wright
Yes	X	X		X	X	
Nays						
Absent			X			X

Motion Carried

GUESTS

Jim Trask, the owner, and operator of the Oakwood Laundromat, voiced concerns about the concrete project around the village hall with the history of the drainage. Mayor McArty stated the village would have the engineer evaluate the area and refer to him if there are any questions.

VILLAGE HALL REPORT

- New legislation has been coming through, and updates will be provided once everything has been reviewed because notifications arrive daily.
- The stone that was pushed over at the park will be fixed as new pins need to be installed.
- There have been complaints about loose dogs not on leashes. The village hall would also like to remind those with pets must purchase tags. This helps to determine who to contact if a pet is caught running around.
- As a reminder, no dogs are allowed in the village park per the village's insurance policy.

PUBLIC WORKS REPORT

- The department has been patching holes throughout the village, and they are 90% done from the damage from this last winter.
- There has been dumping behind the cold storage shed. This is an EPA violation against the village.

POLICE REPORT

- A monthly report was provided to the board.
- Golf cart invoice renewals will be sent out to current license holders in May.
- They continue to work on the traffic situation around the grade school due to the construction.
- Radar signs are ready to be put up. Cathi Fritz stated she would look into the Wi-Fi resources that are available.
- Reported the convoy that went through Oakwood went well, and there has been a lot of good feedback on those involved, from providing resources to the support that was present.

EMERGENCY RESCUE REPORT

- The monthly report was provided to the board.
- The EMS building had the main electrical line ripped out of the building, but they were able to continue to function with the backup generator.

MONTHLY BUSINESS

BUSINESS REQUEST FOR TIF FUNDS

Cathy Fritz excused herself for this agenda item due to a conflict of interest.

At the February study session, Brett Harrison, owner of the Liquor Box, presented to the board his wishes to expand and his request for the use of TIF funds. Mayor McArty contacted the TIF administrator and was told that TIF funds could be extended before the original agreement expires. F. Stroh asked if a deal had been made to purchase the adjacent land. B. Harrison stated he has tried to negotiate the price, and there hasn't been any movement. Mayor McArty indicated that it would need to be appraised if TIF funds were utilized for this expansion, and TIF would not cover anything more than the assessed value. It was recommended for Harrison to fill out the application with the Village Hall, then the TIF administrator would start to facilitate the process then an appraisal will be requested. The board wants to see growth in the downtown area, but everything must be done by the books.

PUBLIC WORKS EQUIPMENT

At the last study session, the proposal of purchasing a skid steer with additional attachments (forks, jackhammer, pick up broom, collection box, drill with bits, etc.) was presented. The purchase comes with a 2-year \$2,000 warranty of \$95,899. The plan is also to sell some of the department equipment that will help offset the skid steer purchase cost and provide more space. The equipment that is sold will have to be put out for bid.

Cathi Fritz asked if this would be coming out of the 2022 budget. There are excess funds in the 2021 budget that this would come out of.

Lindsey Light made a motion to approve the purchase of the skid steer, seconded by Ferrell Stroh.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Ferrell Stroh	Robert Wright
Yes	X	X		X	X	
Nays						
Absent			X			X

Motion Carried

Lindsey Light made a motion to approve the bid to sell of the public works equipment, seconded by Ferrell Stroh.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Ferrell Stroh	Robert Wright
Yes	X	X		X	X	
Nays						
Absent			X			X

Motion Carried

OPD VEHICLE REPAIR

Ron Soderstrom provided several bids for replacing the 2016 Explorer transmission and water pump. His recommendation is to go with the Hartland, the cheapest bid for \$7,200. Cathi Fritz asked if the department had come up with a plan for the future replacement of vehicles. R. Soderstrom said he does have a plan and will make sure the budget reflects his goals.

Lindsey Light made a motion to accept the bid for repairs of the Explorer, seconded by Ferrell Stroh.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Ferrell Stroh	Robert Wright
Yes	X	X		X	X	
Nays						
Absent			X			X
Motion Carried						

PARK IMPROVEMENTS

Mayor McArty provided the board with quotes from two companies to purchase six (5-row galvanized bleachers). The best price and shortest lead time were with Furniture Leisure. This would be replacing the two that are broken and adding additional bleachers. The plan is to leave as many of them permanent and not have to continue to move them. Doit Roberts stated he would support the permanent ones to have a cement base.

Cathi Fritz made a motion to accept Furniture Leisure's bid to purchase six galvanized bleachers without wheels not to exceed \$19,000, seconded by Lindsey Light.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Ferrell Stroh	Robert Wright
Yes	X	X		X	X	
Nays						
Absent			X			X
Motion Carried						

The park was surveyed, and the engineer picked off the restroom and water line assessment. Nothing has been provided to the village, and this would need to be reviewed at next month's meeting.

VILLAGE DIGITAL SIGN

Mayor McArty informed the board that Watchfire had provided a quote for a sign southeast corner of the Kickapoo Rail Trail. This bid does not account for the electrical that would need to be run and the landscaping around the sign. It was estimated it would cost around \$40,000 for the complete project. C. Fritz stated she would also like to see where this money could be used elsewhere that would benefit the community. F. Stroh said he felt there is very important information to get out to the community that would be a huge benefit of having the sign. The board would like to have a total cost of the entire project before voting on the project. Mayor McArty stated a total price could be completed and presented to the board in the near future.

VILLAGE PARKING LOT AND DRIVEWAY

Mayor McArty asked the board for a motion to rebid this project. She stated there would be bid in separate parts so the board can approve what they want to complete at different phases. The bid completed in the fall didn't account for all the specs that were needed.

Lindsey Light made a motion to rebid the village sidewalk and driveway project, seconded by Ferrell Stroh.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Ferrell Stroh	Robert Wright
Yes	X	X		X	X	
Nays						
Absent			X			X
Motion Carried						

MUNICIPAL CODE AMENDMENTS

Mayor McArty presented to the board ordinance 22-03-21-1 for consideration that amendments for chapter 205 verification of peace and good order. These haven't been part of the ordinance that needs to be included.

Lindsey Light made a motion to approve ordinance 22-03-21-1, seconded by Ferrell Stroh.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Ferrell Stroh	Robert Wright
Yes	X	X		X	X	
Nays						
Absent			X			X
Motion Carried						

OLMSTEAD STORM SEWER PROJECTS

Mayor McArty informed the board that the item had been on the agenda for several months and was tabled last month due to the amount of the project, and there was a question if it would need to be put out for bid. It was decided it would not need to be put out for bid as it falls under services being completed under the engineer.

Lindsey Light made a motion to approve the Olmstead Street storm sewer study, seconded by Ferrell Stroh.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Ferrell Stroh	Robert Wright
Yes	X	X		X	X	
Nays						
Absent			X			X
Motion Carried						

TILTON INTERGOVERNMENTAL AGREEMENT

Mayor McArty presented to the board an intergovernmental agreement with Tilton that would allow the village to prosecute misdemeanors.

Farrell Stroh made a motion to approve an intergovernmental agreement with the cost of \$1,600, seconded by Lindsey Light.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Ferrell Stroh	Robert Wright
Yes	X	X		X	X	
Nays						
Absent			X			X
Motion Carried						

GoGOV SOFTWARE AND NOTIFICATION SYSTEM

Mayor McArty informed the board that Ron and Julie sat in on the tutorial and found additional services they are proposing for approval. The board had approved the force software for \$1,200, but this would be a new motion to expand the cost of the services to \$4,992 per year.

Lindsey Light made a motion to approve GoGov Software for \$4,992 per year, seconded by Cathi Fritz.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Ferrell Stroh	Robert Wright
Yes	X	X		X	X	
Nays						
Absent			X			X
Motion Carried						

Mayor McArty asked for a motion to go into executive session.

Lindsey Light made a motion at 7:51 pm to go into executive session, seconded by Ferrell Stroh.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Ferrell Stroh	Robert Wright
Yes	X	X		X	X	
Nays						
Absent			X			X
Motion Carried						

The board moved back into regular session at 8:02 pm.

OLD VILLAGE HALL

Mayor McArty stated the board was discussing the rental terms of the boutique at the old village hall.

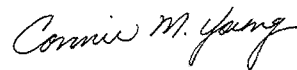
Cathi Fritz made a motion to lower the rent to \$550 per month and wave the security deposit, seconded by Doit Roberts.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Ferrell Stroh	Robert Wright
Yes	X	X		X	X	
Nays						
Absent			X			X
Motion Carried						

ADJOURNMENT

At 8:03 pm, Lindsey Light made a motion to adjourn with a second from Ferrell Stroh.

Respectfully submitted,



Connie M. Young, Clerk

Approved 4/18/22