

VILLAGE OF OAKWOOD

Study Session Meeting Minutes – October 10, 2022

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Mayor Robert Wright called the meeting to order at 6:30 am.

ROLL CALL	PRESENT	ABSENT	OTHERS PRESENT
Cathi Fritz	X		
Lindsey Light	X		
Bob Parr	X		
Doit Roberts	X		
Robert Wright	X		

PRAIRIE PATH WATER PROJECT REQUEST

Prairie Path Water Company representatives were in attendance to present potential alternatives for constructing a new water main along Kelly Drive Bridge. The existing water main in Kelly Drive was capped off as part of the new bridge in 2015. This created two dead ends and disconnected a loop in the water system, which is believed to be responsible for five water main breaks around Timber Ridge Drive and Lee Street. Prairie provided three options and recommended suspending from the underside of the bridge. D. Roberts asked if this would cause a load limit on the existing bridge. Prairie stated that if this recommendation is approved, they will proceed with Donohue Associates doing a conditional review of the proposed plan. The project would go from there based on their results. Mayor Wright would like the full review submitted to Lisa Lashway for her consideration.

PUBLIC WORKS SALT SPREADER REQUEST

Dustin Henderson submitted a request for the purchase of a second salt spreader to be installed onto the red Chevy truck. The board felt it would be needed to help clear streets quicker during a winter storm. The board will vote on this at the next regular meeting.

VILLAGE VALUES

Currently, the values are in the employee handbook, but they are now being printed up and will be hung up in the office.

PUBLIC COMMENT PROCEDURE

L. Light drafted up a public comment procedure as there has been confusion on the process residents are to use to present to the board. Residents can request to be added to the agenda through an agenda request form or sign up on the night of the meeting with the village clerk to present their items. Residents need to understand at that time, the board would not be able to vote on anything presented, but it would be added to the next study session agenda for possible vote at the next month's regular meeting.

WATCHFIRE SIGN

Mayor Wright has been approached about considering advertising on the new digital sign. He stated there is a gray area when it comes to advertising. There must be ground rules on charging for advertising, and there is also a difference between business and public service. This revenue may pay back some of the cost of the sign. He plans to develop guidelines for expenses and present them to the board. B. Parr stated he thinks if the board allows advertising, it would need to be a local business only.

TIF REQUESTS

Mayor Wright stated the board would need to decide on the TIF requests at the October 14 board meeting. A decision on how much to offer will also need to be determined. He stated Tulies would not be a payback since the fund is closed, but it would pay back in sales tax revenue. The Box request would have funds received. He has been working to

see what the payback on return would be and plans on having an auditor make sure the numbers are correct. There was a discussion that the board wanted inspection oversight throughout the work to ensure they were spending the money on what it could be used for. Mayor Wright explained this vote would only be for the approval of initiating an agreement with an amount, and the agreement would be contingent on the terms of first write refusal, project oversight, etc. The applicants have the right to accept or decline the offer the village provides them. C. Fitz stated she wants to get a list of all the renovations they want.

BUDGET AND PLANNING

L. Light provided the board with a budget planning schedule that will help keep the budget process on track. This schedule consisted of meeting with department heads in December, reviewing a draft of the budget in February, and then presenting the final budget in March so the formal adoption would happen in April. They are currently looking at amending the current budget, as the board was aware of when the budget was passed for this year.

L. Light left the meeting at 7:21 pm.

IT/NETWORK

Mayor Wright has been meeting with Jason, the IT consultant, to get quotes on upgrades to the current system. Some items discussed were upgrading the Wi-Fi and providing trustees with a laptop at meetings. Currently, personal computers are being used, which would help keep all village businesses secure. Jason is working on a quote, which will be presented to the board once received.

Mayor Wright also reported he had created One Drive with teams for the board. Tasks have been entered, and this will be the way board members can keep updated on items and not have to wait a month to get an update on things.

AGENDA REQUESTS

- The police department needs new teasers.
- Development of vacant building and property ordinance stipulating reopening with an inspection.
- A new appraisal for the old village hall is needed if there is interest in leasing or buying the building.
- The 4th of July fireworks owner has sold their business and is unavailable for 2023. Further investigation needs to happen for potential vendors for future shows.
- Waiting on a new agreement for the Tire Mart project.
- Overall master plan on village sidewalks.

RECOGNITION OF VILLAGE CITIZENS

Farrell Stroh requested to the board that he could continue his service of taking care of the flags in the village and being able to continue to clean the police department weapons. This will be on the agenda for consideration next month. B. Parr stated that the town should probably talk to the lawyer and insurance company before making a decision.

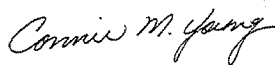
Bob Parr motioned to adjourn at 7:58 pm.

Seconded by Robert Wright.

	Cathi Fritz	Lindsey Light	Bob Parr	Doit Roberts	Robert Wright
	X		X	X	X
		X			

Motion Carried

Submitted by,



Connie Young, Village Clerk Approved 11/22/22